**PROCUREMENT OF EQUIPMENT FOR BIOSENSE INSTITUTE IN NOVI SAD, SERBIA**

**(PROCUREMENT NO. IOP/41-2019/RD)**

**CLARIFICATION NO. 7**

Issued on March 18, 2020

Regarding the list of questions that the Purchaser, Public Investment Management Office Belgrade, No. 11 Nemanjina street, have received from the potential bidders, concerning the procurement procedure: Procurement of Equipment for BioSense Institute in Novi Sad, Serbia no. IOP/41-2019/RD, we give you the following answers:

**Question 1:**

Section III, Evaluation and Qualification Criteria

Business Capability, Page 43

Supply and related service contracts successfully and substantially completed, from the beginning of the 2015 – delivery and maintenance of laboratory supplies minimum value equal to estimated value of the lot.

Successfully completed means fulfilment of the obligations agreed in a contract in the quality and quantity performance measures.

Substantially completed means fulfilment of the obligations agreed to in a contract, with only slight variances from the exact terms and/or unimportant omissions or minor defects of at minimum 80% of financial completion.

Evidence: List of reference and purchaser statements

This provision applies to all lots.

Note: If the bidder submits a bid for more than 1 lot, the same reference contract may be listed for all lots submitted

Please confirm that the bidder, if applies for more than one lot and provides the same reference/purchaser statement for other lots, bidder can provide the original of reference/purchaser statement for one lot, and for other lots bidder can provide non-certified copies of the same reference/purchaser statement.

**Answer 1:**

Yes, confirmed.

**Question 2:**

Are the bidders obliged to provide a Bank Guarantee for Advance payment within the offer? Or will this only take place in a next step (if the bid is accepted)?

**Answer 2:**

No, bidders do not have to submit a Bank Guarantee for Advance Payment within the offer.

The successful bidder will required to submit a Bank Guarantee for Advance payment after the contract has been signed.

**Question 3:**

Technical Capability

Production capacity: Manufacturer’s Sales Authorization (for Bidder)

Service capacity: Manufacturer’s After Sales Authorization (for Service Company).

Service company shall employ minimum number of qualified persons – certified by the manufacturer of equipment for servicing - 1 (one).

Documentary evidence:

The completed forms ""Manufacturer’s After Sales Authorization"" as set forth in the tender documents.

For each qualified person (1) copy of certificates for offered model of the system and M form or copy of labour contract.

We as manufacturer, supplier and bidder, do we have to complete the form ""Manufacturer’s After Sales Authorization"" and fill in our own Company as manufacturer and agent?

We as manufacturer, supplier and bidder, do we have to provide certificates for offered model of the system? If yes what kind of certificates?

We as manufacturer, supplier and bidder, do we have to provide copy of labor contract? If yes labor contracts of how many qualified persons need to be provided?

**Answer 3:**

- Bidder, in case he is manufacturer, supplier and bidder is obliged to provide a completed and signed:

1. Manufacturer's Sales Authorization (for Bidder) and

2. Manufacturer's After Sales Authorization (for Service Company).

- The bidding documents do not require any certification, for the manufacturer, supplier and bidder,

unless some of the certificates for a particular model system are required in the technical specifications.

- Bidder, in case he is manufacturer, supplier and bidder is obliged to provide M form or copy of labour contract, for minimum 1 (one) certified person by the manufacturer of equipment for servicing.

**Question 4:**

In a clarification you state that a bidder must provide a signed draft of the contract agreement with his offer. Can you please explain how a bidder can know from reading the tender document that he shall provide a signed draft of the Contract Agreement within his offer?

Can you please provide a complete list of documents a bidder must provide with his bid to fulfill all the requirements and be compliant and eligible to bid?

**Answer 4:**

See clarification 6, answer 2.

**The Bidder are obliged prepare its Bid in accordance with all the instructions of the Bidding Documents, notices (if any), amendments (if any), clarifications and all documents which are an integral part of the bidding documents.**

Public Procurement Committee